

GARFIELD COUNTY PUBLIC HEALTH DISTRICT

Monthly Board Meeting Minutes

October 27, 2025

The monthly meeting of the Garfield County Public Health District was called to order at 10:00a.m. in person and via call in go to meeting. Present via call in go to meeting and in person were Larry Ledgerwood, Patty Blachly, Jim Nelson, Vонни Mulroney, Martha Lanman, and Laura Dixon. There was no public comment at this time. The September minutes were presented for approval, along with the vouchers, October payroll and September financial report. Larry Ledgerwood moved, Patty Blachly seconded, and it was passed to approve the minutes, vouchers (117041 to 117060 in the amount of \$8,061.38), October 10th payroll in the amount of \$31,819.93 and the September 2025 financial report were passed to approve.

MONTHLY			
117041	Ednetics	4221 Telephone	374.36
117042	Kelley Create	3163 Printed Material	80.71
117043	Garfield Co Public Works	4863 Equipment Maint	1,612.37
117044	Inland Cellular	4221 Telephone	40.78
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October			
117045	Jessica Nelson	4300 Travel	95.50
117046	Laura Dixon	4300 Travel	183.20
117047	Jackie Tetrick	4300 Travel	786.40
117048	Martha Lanman	4300 Travel	577.40
117049	Bank of Eastern Oregon-JT	4979 Meeting Registration	30.00
117050	Bank of Eastern Oregon-LD	4221 Phone/4978 Subscrip	254.53
117051	Bank of Eastern Oregon-ML	4300 Travel	146.25
117052	Bank of Eastern Oregon-JN	3125 Program Supplies/4222 Postage/3121 Printed Material	229.53
117053	Amazon	3125 Program Supplies	150.12
117054	Meyer's Hardware	3125 Program Supplies	109.56
117055	Quill	3110 Office Supplies	242.63
117056	Pomeroy East Washingtonian	4400 Advertising	189.40
117057	Megan Guffey MD	4199 Professional Services	1,000.00
117058	PrintCraft Printing	3121 Printed Material	79.50
117059	Lamar Companies	4400 Advertising	990.00
117060	Chelsey Eaton	4300 Travel	889.14
		TOTAL	8,061.38

Old Business: First off Martha has been attending a lot of meetings with exposure to other boards of health around our community and she wanted to thank our board for their time and commitment to our community. FPHS update: We received our full 2025-26 FPHS funds of \$670,000, we are keeping a close eye on the WIC funds as the government shutdown continues. The state has enough funds to get through mid to late November. 2nd harvest is still being attending well and Shelly is negotiating for next years dates. Martha went on a visit to a mobile integrated health visit or CARES and found it to be very encouraging. Payroll transition update: We discussed our health insurance plan options and Laura explained our desire to have all our benefits with the WCIF program and go away from PEBC for the medical benefits. The costs were also discussed. It was moved by Vонни Mulroney, seconded by Larry Ledgerwood and passed to approve the WCIF 200 plan as the health district's new health insurance plan. We discussed the new payroll and benefits structure that is outlined in the board report and in the new draft personnel policy and the board agreed to pass the new structure so we can move forward with the benefits structure for the application. It was moved by Larry

Ledgerwood, seconded by Patty Blachly to approve the new payroll and benefits structure as follows: 35 to 30 hours per week full benefits and 100% HRA VEBA employer contribution, 29 to 25 hours per week 70% of medical benefits and HRA VEBA employer contribution and 100% ancillary benefits, 24 to 20 hours per week no medical benefits, 50% HRA VEBA employer contribution, and 100% ancillary benefits, as outlined in the new draft personnel policy, this motion was passed to approve. We will move forward with securing the benefits this week and will be having our employee sign up meeting on November 10th with the WCIF representative. Martha thanked the board for their support in this process. Childcare update: Still working on the construction grant, getting close to finalizing it. Working with the grant facilitator looking for more grant opportunities. Holding meetings with the Parent and Advisory work groups and the meetings are very productive. Have given many tours of the facilities and will be holding some open houses in the near future. If you want a tour you can contact Alesia or call public health.

New Business: Health Officer update: Dr. Guffey gave us an update on the respiratory illnesses across the state, wants to encourage us in these difficult times to stick to the science of vaccines and encourage all to get vaccinated to protect themselves from serious illness. She gave us the analogy that a vaccine is like a life jacket, it won't keep you from getting wet, but it will help prevent you from drowning. Patty asked about an outbreak status update on measles, Dr. Guffey reported that measles will always be a threat with the continued lack of full vaccination, but currently there are no outbreaks in our state. Martha gave an update on her visits with the new Secretary of Health.

Resolution 2025-21 to review and approve the contract for the HRA VEBA accounts, it was moved by Larry Ledgerwood, seconded by Vonni Mulroney and passed to approve acceptance of the agreement.

Resolution 2025-22 to review and approve the contract with Kirkpatrick, Utgaard, and Perry for payroll services, it was moved by Vonni Mulroney, seconded by Patty Blachly and passed to approve.

Resolution 2025-23 to review and approve the amendment to the SAIL contract that increases our funding for the remainder of the year, it was moved by Larry Ledgerwood, seconded by Patty Blachly and passed to approve.

Resolution 2025-24 to review and approve opening an investment/savings account and the REHN account, we also named the signors for all three accounts the checking account, investment/savings account, and the REHN account they will be the administrator: Martha Lanman, the Fiscal Manager: Laura Dixon, Board of Health member: James Nelson, and Board of Health member: Vonni Mulroney. It was moved by Vonni Mulroney, seconded by Patty Blachly and it was passed to approve the opening of the investment/savings account and REHN accounts and the signors.

The next meeting will next meeting will be November 17th at 10 am.

The executive session ended at 10:57 and the meeting was adjourned.

Respectfully submitted,

Laura Dixon
Assistant Administrative Secretary

Board Member

Board Member