

GARFIELD COUNTY PUBLIC HEALTH DISTRICT

Monthly Board Meeting Minutes

November 17, 2025

The monthly meeting of the Garfield County Public Health District was called to order at 10:02a.m. in person and via call in go to meeting. Present via call in go to meeting and in person were Larry Ledgerwood, Justin Dixon, Mat Slaybaugh, Patty Blachly, Jim Nelson, Martha Lanman, and Laura Dixon. There was no public comment at this time. The October minutes were presented for approval, along with the vouchers, November payroll and October financial report. Patty Blachly moved, Justin Dixon seconded, and it was passed to approve the minutes, vouchers (117061 to 117076 in the amount of \$14,922.21), November 10th payroll in the amount of \$32,611.95 and the October 2025 financial report were passed to approve.

117061	Ednetics	4221 Telephone	94.38
117062	Kelley Create	3163 Printed Material	248.48
117063	Garfield Co Public Works	4863 Equipment Maint	1,676.26
117064	Inland Cellular	4221 Telephone	92.18
117065	Quadient Leasing USA Inc	4222 Postage	1.53
<i>November</i>			
117066	Jackie Tetrick	4300 Travel	486.60
117067	Bank of Eastern Oregon-CE	4978 Subs/4400 Advertising/3125 ProgSups/3110 Office Sups/4222 Postage	1,748.49
117068	Bank of Eastern Oregon-LD	4221 Phone/3125 Program Supplies	559.65
117069	Bank of Eastern Oregon-JN	3125 Program Supplies/4222 Postage/3121 Printed Material	295.09
117070	Fisher Systems	4978 Subscription	640.93
117071	Heidi Berthoud	4183 Assessment	6,882.50
117072	NACCHO	4979 Registration	695.00
117073	Megan Guffey MD	4199 Professional Services	1,000.00
117074	Miller, Mertens, & Comfort PLLC	4199 Professional Services	75.00
117075	Pomeroy EW	4400 Advertising	237.00
117076	Meyers Hardware	3125 Program Supplies	189.12
		TOTAL	14,922.21

Old Business: FPHS update we are expecting another reduction in the next fiscal year. They are working on the plans for how the reductions will be done across all the jurisdictions. WIC funding has been funded through next year September 30th, we are continuing the WIC update calls. SEWAHH update, we had a whooping 29 volunteers and 256 families were served. BMAC came over to hand out some extra food cards to help get through possible food shortages during shut down. No questions on the draft budget or the draft personnel policy. We discussed the new board policy's of how it is made up and how we are going to approach redoing the bylaws. Childcare update: Timeline was in your email, we did a presentation to Innova, we are applying for grants for administrative costs.

New Business: We have put the provider alerts that we have sent out this month in your email, to keep the board up to date on what the nurses are doing. Staff retreat will be December 11 from 9 to 1130, the office will be closed, we will discuss new programs and what we have accomplished during the year. Chelsey started her 5th grade Public Health classes, and it went well. The winning poster was drawn by Maggie McKeehan, it will be put up on the billboard.

Resolution 2025-25 to review and approve the 2026 SAIL contract, it was moved by Justin Dixon, seconded by Patty Blachly and passed to approve the contract.

Resolution 2025-26 to review and approve Amendment #5 to the consolidated contract, it was moved by Patty Blachly, seconded by Mat Slaybaugh and passed to approve.

Resolution 2025-27 to review and approve the Data Share agreement with Washington State DOH, it was moved by Mat Slaybaugh, seconded by Justin Dixon and passed to approve.

Resolution 2025-28 to review and approve online banking access for the administrator Martha Lanman and the fiscal manager Laura Dixon. It was moved by Justin Dixon, seconded by Patty Blachly and it was passed to approve.

The next meeting will next meeting will be December 15th at 10 am, this will be advertised as our budget hearing as well.

The executive session ended at 10:27 and the meeting was adjourned.

Respectfully submitted,

Laura Dixon
Assistant Administrative Secretary

Board Member

Board Member