

GARFIELD COUNTY PUBLIC HEALTH DISTRICT

Monthly Board Meeting Minutes

December 15, 2025

The monthly meeting of the Garfield County Public Health District was called to order at 10:00a.m. in person and via call in go to meeting. Present via call in go to meeting and in person were Larry Ledgerwood, Justin Dixon, Mat Slaybaugh, Patty Blachly, Jim Nelson, Martha Lanman, and Laura Dixon. There was no public comment at this time. The November minutes were presented for approval, along with the vouchers, December payroll and November financial report. Mat Slaybaugh moved, Patty Blachly seconded, and it was passed to approve the minutes, vouchers (117077 to 117095 in the amount of \$75,404.15), December 10th payroll in the amount of \$30004.11 and the November 2025 financial report were passed to approve.

MONTHLY			
117077	Ednetics	4221 Telephone	94.38
117078	Kelley Create	3163 Printed Material	54.19
117079	Garfield Co Public Works	4863 Equipment Maint	1,626.12
117080	Inland Cellular	4221 Telephone	99.03
December			
117081	Jackie Tetrick	4300 Travel	121.80
117082	Jessica Nelson	4300 Travel	549.35
117083	Bank of Eastern Oregon-CE	4978 Subscription	97.29
117084	Bank of Eastern Oregon-LD	4221 Phone	99.65
117085	Bank of Eastern Oregon-JN	4221 Phone	539.41
117086	Bank of Eastern Oregon-ES	3125 Program Supplies	12.42
117087	Bank of Eastern Oregon-JT	49801 Dues and Memberships	141.45
117088	Quill	3110 Office Supplies	86.55
117089	McGreevy LLC	4560 Rental and Leasing	1,020.00
117090	Asotin County Health District	4101 EH Services	2,448.60
117091	Megan Guffey MD	4199 Professional Services	1,000.00
117092	Garfield County Fire District #1	3125 Program Supplies	297.28
117093	Pomeroy EW	4400 Advertising/4978 Subscription	58.40
117094	Amazon	3125 Program Supplies	58.23
117095	GCPHDistrict	Transfer to BOE Account	67,000.00
			TOTAL 75,404.15

Old Business: FPHS working on formula for reduction of funds, many options have been presented but they have yet to decide on one to move forward with, the main reduction of funds is coming from the incorrect language for the vape tax funds. With the reduction of funds they hope to fix the shortfall, due to the vape tax shortage. We will be having a DOH consolidated contract audit at the end of January. We will be using the PHIG grant to cover some services like the lawyer and payroll, we will also be having the staff do some additional trainings. We will be making sure we use all the FPHS funds before we use the PHIG grant so we don't have too much of an underspend. The immune elc grant will help us bring in the care-a-van, we will work to have it here for one of the summer markets, to help with school immunizations. SEWAHH: 2nd harvest was still successful despite the massive winds, it was moved around the corner to have some sort of wind break but still served about 217 families and lots of volunteers. Working with Rachel on grant with BMAC to help with rental assistance and food assistance. We are moving forward with everything payroll and bookkeeping and feel confident we will be ready by the first run. We are sending the personnel policy to the attorney for review as well. Childcare update: The advisory council has been very involved in the process for details such as the job descriptions and curriculums. Seattle times wants to do an interview with Alesia and Martha so they will be scheduling that soon. When

we get the construction grant we will be required to be opened by June of 2027. The PCC received \$5,000 from the Shepard Foundation.

New Business: We are working on an amendment to the health officer contract with Megan Guffey and hope to have it extended to December 31, 2026. We have sent it to the lawyer for review and will send it to Megan when we get it back, the board agreed. The staff retreat was held at the library and it was very good. Patty said she appreciates the Facebook posts. We are working on a new contract with QBH for some more prevention outreach. We wrote the contract for \$10,500 and we plan to use FPHS funds to cover the newsletter and some training. This was the only new program we added for the coming year. We decided to move the data walk to March, we felt it would have a better reception there. Martha let the board know about a large increase in our insurance bill through the county, we discussed how this increase came about and that Martha would be looking into quotes for insurance separate from the county to see if it can get coverage any cheaper on our own.

Resolution 2025-29 to officially accept the Board of Commissioners approval to let the Garfield County Public Health District become the custodian of their own funds was discussed, it was moved by Vonni Mulroney, seconded by Patty Blachly and passed to approve the resolution.

Resolution 2025-30 to review and approve the 2025 budget amendment and the 2026 Budget it was moved by Justin Dixon, seconded by Mat Slaybaugh, and passed to approve the 2025 budget amendment and 2026 Budget.

Resolution 2025-31 to review and approve the 2026 YCCTPP contract with the Benton Franklin Health District, it was moved by Vonni Mulroney, seconded by Patty Blachly and passed approve.

Resolution 2025-32 to review and approve the 2026 Indirect rate was moved by Justin Dixon and seconded by Patty Blachly and passed to approve.

The next meeting will be on Tuesday January 20th because of the holiday on Monday January 19th, at 10am.

Respectfully submitted,

Laura Dixon
Assistant Administrative Secretary

Board Member

Board Member