

GARFIELD COUNTY PUBLIC HEALTH DISTRICT

Monthly Board Meeting Minutes

September 15, 2025

The monthly meeting of the Garfield County Public Health District was called to order at 10:00a.m. in person and via call in go to meeting. Present via call in go to meeting and in person were Larry Ledgerwood, Justin Dixon, Patty Blachly, Jim Nelson, Vonni Mulrony, Mat Slaybaugh, Martha Lanman, and Laura Dixon. The board discussed the letter of interest submitted by Mat Slaybaugh for our open board position, they agreed that the partnership with the hospital was a vital part of public health and his addition to the board would be a great partnership, they thanked him for his willingness to serve. Laura reported we had not received any other letters. It was moved by Justin Dixon, seconded by Vonni Mulrony and passed to approve Mat Slaybaugh for board position #6 term ending and open for re-election December 31, 2026. The August minutes were presented for approval, along with the vouchers, September payroll and August financial report. Larry Ledgerwood moved, Patty Blachly seconded, and it was passed to approve the minutes, vouchers (117024 to 117040 in the amount of \$11,047.76), September 10th payroll in the amount of \$31,315.69 and the August 2025 financial report were passed to approve.

MONTHLY			
	Century LinkLD	4221 Telephone	
117024	Century Link Basic	4221 Telephone	87.33
117025	Kelley Create	3163 Printed Material	2,202.09
117026	Garfield Co Public Works	4863 Equipment Maint	1,612.37
117027	Inland Cellular	4221 Telephone	40.73
September			
117028	Jessica Nelson	4300 Travel	450.30
117029	Martha Lanman	4300 Travel	524.70
117030	Chelsey Eaton	4300 Travel/3125 Program Supplies	299.81
117031	Bank of Eastern Oregon-CE	4221 Phone/3125 ProgSupp/4978 Subscrip/3121 Printed Mat/4979 Reg	1,426.07
117032	Bank of Eastern Oregon-LD	4221 Phone/4978 Subscrip	116.13
117033	Bank of Eastern Oregon-ML	4979 Registration	687.08
117034	Bank of Eastern Oregon-JN	3125 Program Supplies/3310 Office Supplies/4979 Registration	507.05
117035	Garfield Co Fire District #1	3125 Program Supplies	50.00
117036	Meyer's Hardware	3125 Program Supplies	155.32
117037	Sarrah Steele	3125 Program Supplies	200.00
117038	Pomeroy East Washingtonian	4400 Advertising	688.78
117039	Megan Guffey MD	4199 Professional Services	1,000.00
117040	Garfield Co Public Health District BOE	Transfer of Funds	1,000.00
		TOTAL	11,047.76

Old Business: FPHS update: The have released the FPHS funds and we should be receiving them soon. We opted back into the infrastructure grant, with some of our changes we want to have access to the money should we need it. It is a reimbursable grant, so we don't have to spend it if we don't need it. SEWAAH: Martha reported that SEWAAH gave \$500 to the pirate pantry to help with the purchase of food for high school students in need. They did the same for Dayton High School. SEWAAH also paid for social and emotional learning programs for the school. The school will be

administering the program. It was also noted that Mat Slaybaugh is on the SEWAAH board and what great collaboration it is to have him now also on our board of health. Childcare update: Spending a lot of time on grant applications. Justin asked if anyone had been to the Pendleton daycare and Martha reported that she had and it was good to see one up and running with children. Lots of good information from the visit.

New Business: Megan Guffey agreed to stay on as our Health officer until December 31, she came on the call and gave us a quick update, she reported on the new collaborative formed between WA, OR, CA, and HI. This will help with consistent messaging regarding vaccines, during this time of confusing information. The standing orders are still in effect to help with Covid 19 vaccines. Martha reported on our progress with getting set up to take over our own payroll services starting January 1st. We met with WCIF and got some information on benefits, started watching videos on the DRS process, started the application for our own UBI number, and set up meetings with Nikki and the Kirkpatrick, Utgaard, Perry and Fitzpatrick accountant contact. We are still in need of the balance of the Health District's REHN HSA account and contact. The board agreed it would be easiest to have Martha and the chairman review and sign contracts so the process can be more efficient. It was reported that the fair was good and there was lots of good feedback on the new water heaters in the food booths. Laura reported that Jessica had said the majority of food vendors had done well in their inspections. Patty asked how our immunization rates were at the school and Martha reported that they were very good. Larry reported that they will be forming a solid waste management board and asked if Public Health would like to have a presence on the 9-person board. Martha reported that yes, we would, and we would have Jessica reach out. We went back to the covid 19 vaccine discussion and Mat said the hospital has not decided on whether they will get any vaccine, they are worried they wouldn't use it all and it is very expensive, and they don't want to waste it. They will be doing a couple of drive thrus and a clinic at the school. Jackie will be helping the hospital with all the clinics. Resolution 2025-18 to review and approve the amendment to the health officer contract extending it to December 31st, it was moved by Justin Dixon, seconded by Patty Blachly and passed to approve the resolution.

Resolution 2025-19 to open an account at the Bank of Eastern Oregon with an opening balance of \$1000.00, it was moved by Larry Ledgerwood, seconded by Vonni Mulrony and passed to approve the resolution.

Resolution 2025-20 to review and approve the letter of engagement for attorney services with Miller, Mertens, and Comfort PLLC, it was moved by Vonni Mulrony, seconded by Patty Blachly and passed to approve the resolution. It was discussed that we will be missing some members from the October 20th meeting and decided to move the October meeting to the 27th.

Executive session was called at 10:20 for 20 minutes.

The next meeting will be moved to October 27th at 10 am.

The executive session ended at 10:40 and the meeting was adjourned.

Respectfully submitted,

Laura Dixon
Assistant Administrative Secretary

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member