

GARFIELD COUNTY PUBLIC HEALTH DISTRICT

Board Meeting Minutes

November 18, 2024

The monthly meeting of the Garfield County Public Health District was called to order at 10:00 a.m. in person and via call in go to meeting. Present via call in go to meeting and in person were Larry Ledgerwood, James Nelson, Patty Blachly, Martha Lanman, Patti Weaver, Vonni Mulrony, Dr. Kaminsky, and Laura Dixon. An Executive Session to discuss employee performance was called and ended at 10:20am. No public comment. The October 21st minutes were presented for approval, along with the vouchers, November payroll and October financial report. Pattie Weaver moved, Patty Blachly seconded, and it was passed to approve the minutes, vouchers (116780 to 116805 in the amount of \$26,701.60), November 10th payroll in the amount of \$29,287.24, and October 2024 financial report were passed to approve.

MONTHLY			
	Century LinkLD	4221 Telephone	
116780	Century Link Basic	4221 Telephone	81.17
116781	Kelley Create	3163 Printed Material	65.12
116782	Garfield Co Public Works	4863 Equipment Maint	2,570.05
116783	Inland Cellular	4221 Telephone	40.68
116784	Quadient Leasing USA	4222 Postage	0.13
November Invoices			
116785	Laura Dixon	4300 Travel	216.66
116786	Martha Lanman	4300 Travel	368.27
116787	Alesia Ruchert	4300 Travel	90.48
116788	Jessica Nelson	4300 Travel	173.36
116789	Chelsey Eaton	4300 Travel/3125 Program Supplies	628.24
116790	Bank of Eastern Oregon-CE	4978 Sub/3110 Office Supp/4221 Telephone/4300 Travel	930.60
116791	Bank of Eastern Oregon-LD	3125 Prog Supp/4222 Postage/4980 Dues/3110 Office Supp	981.78
116792	Bank of Eastern Oregon-ML	4300 Travel	536.17
116793	Bank of Eastern Oregon-ES	3125 Program Supplies	746.62
116794	Quill	3110 Office Supplies	223.83
116795	Lamar Companies	4400 Advertising	400.00
116796	KCDA	4199 Professional Services	867.60
116797	East Washingtonian	4400 Advertising	175.60
116798	Twisted Wire	3125 Program Supplies	216.20
116799	Garfield Co Public Works	4199 Professional Services	70.04
116800	Meyers Hardware	3110 Office Supplies	21.62
116801	Pomeroy Pharmacy	3125 Program Supplies	61.14
116802	Propaganda Creative	4199 Professional Services	9,600.00
116803	Pomeroy School District	4199 Professional Services	3,844.19
116804	Fischer Systems Inc	4199 Professional Services	2,963.56
116805	Jackie Tetrick	4300 Travel	828.49
		TOTAL	26,701.60

Old Business: FPHS update: Will have the new draft concon very soon, the old one ends December 31st and the funds that are left over will roll into the new contract. SEWAAH update: 245 families served at a very rainy and wet 2nd harvest; this is the last one for the year. They will start again in January, it will be on the 8th but after that it will be every 2nd Wednesday of every month of the year. Public Health will send out an every door direct mailer to advertise the new dates also took flyers to the food bank. Childcare update: The timeline has been updated, we have seen the design proposal and bid from Blue Room, will be reaching out for some other bids as well. Alesia has been doing a lot of outreach to other facilities for information gathering. A lot of research on funding options to help make it sustainable and affordable for the community. Dr. Kaminsky update: He reported that he really enjoyed his visit last month and meeting everyone in person. There has been a lot of talk about the avian flu, but it seems to be on the down swing. They ended up with 14 human cases. Pertussis is also a big concern currently, but it also appears to be down swinging, hopefully we are past the worst of it. Make sure to encourage pregnant women and unvaccinated individuals to get the vaccine. He gave us a quick overview of the chronic wasting disease and some precautions. There has never been a human case reported. If you suspect the animal, you harvested to have the disease you should get it tested. He also reported that he will not be renewing his contract and thanked the Board for the opportunity to serve them. The Board thanked him for his service and wished him the best.

New Business: Audit update: Laura reported that the accountability audit went very well, and the only item was an exit item and had to do with how Laura was reported the vacation and sick leave liability, it has been incorrect, but Laura learned how to do it correctly and fixed 2021, 2022, and 2023. There were no other issues brought up by the auditor. The exit interview will be held on Friday the 22nd at 8:30am and two of the board members are welcome to attend. Larry and Vonni volunteered, and Laura will send them the meeting link. The proposed budget for 2025 was discussed, Martha commented on a few new things in the budget for the next year, generators, swim lessons, and the medical transportation vouchers are a few of them. We removed the office renovation and the internet fix.

Resolution 2024-25 to review and approve the November investment amount of \$400,000 it was moved Vonni Mulrony, seconded by Patty Blachly and passed to approve.

Resolution 2024-26 to review and approve the surplus of the laser printer and broken Microsoft Surface was moved by James Nelson, seconded by Patti Weaver and passed to approve.

Resolution 2024-27 to review and approve the Amendment to the WSDA food grant, it was moved by Patti Weaver and seconded by Vonni Mulrony and passed to approve.

Resolution 2024-28 to review and approve Amendment #19 to the Consolidated Contract, it was moved by James Nelson, seconded by Patty Blachly and passed to approve.

Resolution 2024-29 to review and approve the request to increase the credit card limits on all the public health staff credit cards, it was moved by James Nelson and seconded by Patty Blachly to approve.

Resolution 2024-30 to review and approve the new investment policy procedure, it was moved by Vonni Mulrony, second by Patti Weaver and passed to approve.

Resolution 2024-31 to review and approve the designation of Dr. Megan Guffey as our back up Health officer, it was moved by Patti Weaver, seconded by Patty Blachly and passed to approve.

Resolution 2024-32 to review and approve the contract with QBH for performance of the Opioid prevention campaign contract through our DOH concon, it was moved by James Nelson, seconded by Vonni Mulrony and passed to approve.

Resolution 2024-33 to review and approve the 2025 SAIL contract, it was moved by James Nelson, seconded by Vonni Mulrony and passed to approve.

Martha reported that she will be out of town at a conference the rest of this week and then out on vacation the following week.

The next meeting will be December 16th at 10am.

The meeting was adjourned at 11:09am

Respectfully submitted,

Laura Dixon
Assistant Administrative Secretary

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member