

GARFIELD COUNTY PUBLIC HEALTH DISTRICT

Board Meeting Minutes

December 16, 2024

The monthly meeting of the Garfield County Public Health District was called to order at 10:00 a.m. in person and via call in go to meeting. Present via call in go to meeting and in person were James Nelson, Patty Blachly, Martha Lanman, Justin Dixon, Vonni Mulrony, Dr. Kaminsky, and Laura Dixon. We opened with our budget hearing to approve the 2025 Budget. It was discussed and decided to approve Budget #2 with the additional 4% merit raise for the employees of the health district. It was moved by Patty Blachly, seconded by Vonni Mulrony and passed to approve the Resolution 2024-34 Budget #2 for 2025. The budget hearing was then closed. The November 18th minutes were presented for approval, along with the vouchers, December payroll and November financial report. Vonni Mulrony moved, Patty Blachly seconded, and it was passed to approve the minutes, vouchers (116806 to 116826 in the amount of \$57,945.51), December 10th payroll in the amount of \$27,882.12 and November 2024 financial report were passed to approve.

	Century LinkLD	4221 Telephone	
116806	Century Link Basic	4221 Telephone	82.55
116807	Kelley Create	3163 Printed Material	65.12
116808	Garfield Co Public Works	4863 Equipment Maint	2,473.45
116809	Inland Cellular	4221 Telephone	40.68
December Invoices			
116810	Martha Lanman	4300 Travel	580.08
116811	Jackie Tetrick	4300 Travel	155.44
116812	Chelsey Eaton	4300 Travel	248.61
116813	Bank of Eastern Oregon-CE	4978 Sub/3110 Office Supp/4221 Telephone/3125 Prog supp	491.70
116814	Bank of Eastern Oregon-ES	3125 Program Supp/4978 Subscription	138.11
116815	Quill	3110 Office Supplies	263.59
116816	Printcraft Printing Inc	3125 Program Supplies	79.50
116817	McGreevy LLC	4560 Rental/Leasing	1,020.00
116818	East Washingtonian	4978 Subscription	56.00
116819	WCRG	4600 Insurance	11,844.57
116820	Washington State Auditor	4102 Audit	6,329.05
116821	ArtBeat Inc	3125 Program Supplies	3,225.14
116822	4 Imprint	3125 Program Supplies	608.72
116823	Propaganda Creative	4199 Professional Services	10,800.00
116824	Heidi Berthoud Consulting LLC	4199 Professional Services	18,535.00
116825	Fischer Systems Inc	4199 Professional Services	640.93
116826	Quality Behavioral Health	4199 Professional Services	267.27
		TOTAL	57,945.51

Old Business: FPHS update: Contract is signed and will be for 3years. SEWAAH update: We will be having 2nd harvest for all 12 months in 2025, it will be the 2nd Wednesday of the month except for January. SEWAAH got extra funds for food boxes and will be getting those put together and will have them available at locations in the community. The total was

\$7,500.00 and they are to go to all 3 counties. Childcare update: Have been reviewing the floor plan and have some changes that we will propose to the contractor this week. Next grant has money in it for writing for additional funding. We are also working on the budget. Dr. Kaminsky’s final update: Everything has been pretty calm on the respiratory front and pertussis is also declining. We thanked Dr. K for his time serving Garfield county and wished him the best in his new adventures. Martha reported we are set up to transition to Dr. Guffey on January 1st. We will keep looking for other options.

New Business: Program updates: We held our annual staff retreat at the library on December 11th, we discussed our plans for the coming year, planned our monthly senior center topics, and discussed the programs we feel are making the most impact. Was a good meeting that had a lot of positive’s. One of them being partnering with Sarah Steele on some of her mental health classes and promoting some other mental health events throughout the year. Laura gave an overview of Creative kids and the connection of 4H to Public Health and some of our plans for the coming year.

Resolution 2024-35 to review and approve the 2025-2027 Consolidated Contract was moved by Vonni Mulrony, seconded by Patty Blachly and passed to approve.

Resolution 2024-36 to review and approve the Fisher Systems Monthly service agreement for the panic buttons was moved by Vonni Mulrony, seconded by Patty Blachly and passed to approve.

Resolution 2024-37 to review and approve the contract with Propaganda Creative LLC for web hosting was moved by Patty Blachly, seconded by Vonni Mulrony and passed to approve.

Resolution 2024-38 to review and approve the updated Food Specialist/ SNAPED Coordinator position job description was moved by Patty Blachly, seconded by Vonni Mulrony and passed to approve.

The next meeting will be Tuesday, January 21st 2025, Monday is a holiday at 10am.

The meeting was adjourned at 10:43 am

Respectfully submitted,

Laura Dixon
Assistant Administrative Secretary

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member