

GARFIELD COUNTY PUBLIC HEALTH DISTRICT

Annual Board Meeting Minutes

January 21, 2025

The annual meeting of the Garfield County Public Health District was called to order at 10:00 a.m. in person and via call in go to meeting. Present via call in go to meeting and in person were James Nelson, Larry Ledgerwood, Patty Blachly, Martha Lanman, Justin Dixon, Vonni Mulrony, Dr. Guffey, and Laura Dixon. No public comment. We then held our elections for the coming term of Board of Health members and officers. It was moved by Justin Dixon, seconded by Vonni Mulrony that we elect James Nelson as Chairman, Larry Ledgerwood as Vice-Chairman, Martha Lanman as Administrative Secretary, and Patty Blachly as Position #5 for a 4-year term, the motion was passed to approve. The December 16th minutes were presented for approval, along with the vouchers, January payroll and December financial report. Justin Dixon moved, Patty Blachly seconded, and it was passed to approve the minutes, vouchers (116827 to 116849 in the amount of \$12,253.18), January 10th payroll in the amount of \$28,743.28 and December 2024 financial report were passed to approve.

MONTHLY			
	Century LinkLD	4221 Telephone	
116827	Century Link Basic	4221 Telephone	82.55
116828	Kelley Create	3163 Printed Material	65.12
116829	Garfield Co Public Works	4863 Equipment Maint	2,932.57
116830	Inland Cellular	4221 Telephone	40.70
116831	US Postal Service	4222 Postage	18.00
January Invoices			
116832	Jackie Tetrick	4300 Travel	116.58
116833	Bank of Eastern Oregon-CE	4978 Sub/4979 Registrations/4221 Telephone/3125 Prog supp	2,256.52
116834	Bank of Eastern Oregon-ES	4980 Dues and Memberships	140.50
116835	Bank of Eastern Oregon-LD	3110 Office Supplies/4979 Registration	653.14
116836	Bank of Eastern Oregon-JT	4980 Dues and Memberships	140.50
116837	Quill	3110 Office Supplies	54.22
116838	4 Imprint	3125 Program Supplies	365.81
116839	Meyers Hardware	3110 Office Supplies	32.42
116840	East Washingtonian	4400 Advertising	99.00
116841	AWC Workers Comp	4600 Insurance	619.82
116842	Washington State Auditor	4102 Audit	2,016.95
116843	NW Business Stamp LLC	3110 Office Supplies	133.00
116844	Total Office Concepts	3167 Office Furniture	751.59
116845	Propaganda Creative	4199 Professional Services	708.00
116846	Amazon Capital Services	3110 Office Supplies	54.04
116847	WSALPHO	4980 Dues and Memberships	615.00
116848	Sarah Steele	3125 Program Supplies	180.00
116849	Jessica Nelson	4300 Travel/3125 Program Supplies	177.15
		TOTAL	12,253.18

Old Business: FPHS update: We have the 1st amendment allocating some starting funds to sign today, will be waiting to see what the new Governor's budget looks like to get a better picture of future funding. SEWAAH update: Working on plan for point in time homeless count that is coming up on January 30th. 2nd harvest update: Public Health sent out the every door direct mailer and it will be every 1st Wednesday of the month from now till the end of the year.

New Business: Program updates: Our new Health Officer Dr. Megan Guffey introduced herself and asked us what we would like to see from her during her monthly updates. She proceeded to give us an update on the respiratory viruses affecting our area including pertussis, hospital bed shortages, reminded us of the resource of WMCC to help get resources to our small jurisdiction, and an update on the IV fluid shortage. Some state updates she shared were an update on H5N1, the new Governor and the waiting game, and we are awaiting a new Secretary of Health, and the interim is Jessica Todorovich, the previous chief of staff, they are also expecting staff cuts in February. We thanked her for her input and will look forward to her monthly updates. Childcare update: We are working on a grant to help apply for more grants. We will be doing a survey in February. We will be needing a meeting with the commissioners to start the process of getting funds so they have funds to spend and start the reimbursement process. Other program updates: WIC is changing some of their policies and Elizabeth and Jackie are tracking those changes. School vaccination rates are up from last year and we have been talking about updating the eye exam equipment in the office. Justin Warren the new county emergency manager reached out asking for funds to help with repeaters and installation, we have set aside \$20,000.00 for the project. We have been doing some research on back up generators in town and out of town. We are in discussions with the Fire District about purchasing one for their building as it is in town and a government building. We will look into another one possibly at the fairgrounds next year. We are starting the bid process now and are hoping to have it installed by May 2025. We offered to pay for the new fax system for the county because the new system will make the whole county HIPA compliant. Martha will be starting the employee review process in the next couple weeks. Resolution 2025-01 to review and approve Amendment 1 to our Solid Waste investigation contract with the Department of Ecology was moved by Larry Ledgerwood, seconded by Patty Blachly and passed to approve. Resolution 2025-02 to review and approve Amendment 1 to the Consolidated Contract was moved by Justin Dixon, seconded by Vonni Mulrony, and passed to approve. Resolution 2025-03 to review and approve the 2025 YCCTPP contract was moved by Vonni Murony, seconded by Patty Blachly and passed to approve.

The next meeting will be Tuesday, February 18th, 2025, Monday is a holiday at 10am.

The meeting was adjourned at 10:50 am

Respectfully submitted,

Laura Dixon
Assistant Administrative Secretary

Board Member

Board Member

Board Member

Board Member

Board Member

Board Member